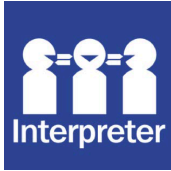




HOMEWORK POLICY



Help for non-English speakers

If you need help to understand the information in this policy please contact our front office.

PURPOSE

To outline to our school community the Department's and Caulfield Junior College policy requirements relating to homework.

SCOPE

This policy applies to students in all year levels and staff responsible for setting and monitoring homework at Caulfield Junior College.

RATIONALE

Caulfield Junior College has developed this Homework Policy in consultation with the school council, parents/carers and staff to support student learning and wellbeing by:

- providing opportunities for students to review, revise and reinforce newly acquired skills
- providing opportunities for students to apply new knowledge
- providing opportunities for students to prepare for future lessons
- encouraging students to enrich or extend knowledge individually, collectively and imaginatively
- fostering good lifelong learning and study habits
- supporting learning partnerships with parents/carers.

DEFINITIONS

Homework is defined as tasks assigned to students by teachers that are meant to be carried out during non-school hours.

POLICY

At Caulfield Junior College all homework set by teachers will be:

- purposeful
- curriculum-aligned
- appropriate to students' skill level and age
- designed to help students develop as independent learners
- monitored by the teacher and parent/carer



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- where appropriate, provide opportunities for parents/carers to partner in their child's learning.

SHARED EXPECTATIONS AND RESPONSIBILITIES

Homework is a shared responsibility between the school, teachers, students and their parents/carers. In order to get the most out of homework tasks, it is important that everyone understands their obligations and responsibilities.

Responsibilities and expectations for **leaders at Caulfield Junior College** are to:

- advise teachers, students and parents/carers of homework expectations at the beginning of the school year and provide them with access to the homework policy.

Responsibilities and expectations for **year level teams at Caulfield Junior College** are to:

- set homework that is curriculum-aligned.
- have a consistent due date and clearly communicate this with all stakeholders.
- Ensure there is a balance of tasks completed digitally and physically.
- ensure homework tasks are purposeful – this means they are deliberately designed and planned to support student learning.
- assess homework and provide timely and practical feedback.
- ensure the amount of homework set supports a student to engage with a range of recreational, family and cultural activities outside of school hours.
- communicate the expectations of homework to students/parents and carers.
- Communicate with parents/carers via Compass/email in a timely manner if a student is not completing their homework.
- offer opportunities for families to engage in their children's learning.
- Year levels will communicate when homework is set and when it is due. Homework will not be assigned that is due the following day.

Responsibilities and expectations for **students** who are cognitively and developmentally prepared are:

- being aware of the school's homework policy
- discussing homework expectations with their parents/carers
- accepting responsibility for the completion of homework tasks within set time frames
- following up on comments and feedback made by teachers
- seeking assistance when difficulties arise
- organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities and part-time employment (for older students).

Responsibilities and expectations for **parents/carers** are:

- ensuring there is a balance between the time spent on homework and recreational, family and cultural activities
- raising any concerns they have about the homework with teachers
- discussing homework with their child in their first language, if English is not the main language spoken at home
- Supporting their child/ren to structure their time to complete the set homework
- in dialogue, linking homework to:
 - previous experiences the child and/or parent/carer may have had
 - family culture(s), history(ies) and language(s)



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- relevant services, clubs, associations and community.
- ensuring there is a quiet study area for their child to complete homework.

SUPPORT FOR STUDENTS AND PARENTS/CARERS

Caulfield Junior College understands that students have different learning strengths, preferences and interests and may approach learning activities and homework differently. If parents/carers are concerned their child may not understand the homework tasks that have been set or are spending a long period of time completing their homework, we encourage parents/carers to speak to their child's teacher.

HOMEWORK OPTION

Parents/carers have the option to opt-out of homework for their child/ren. In this case, the only expectation is that the child/ren would need to continue reading age and ability appropriate material for at least 20 minutes every afternoon/evening, as evidence demonstrates this positively impacts on student learning and development.

Parents are to contact the classroom teacher if they wish for their child/ren to opt-out of homework.

COMMUNICATION

This policy will be communicated to our school community in the following ways:

- Included in staff induction processes and staff training
- Available publicly on our school's website and Compass
- Included in staff handbook/manual
- Parent Information Sessions
- Within the classroom, directly to students

Related policies and resources

- [Homework – Department Policy](#)

POLICY REVIEW AND APPROVAL

Policy last reviewed	2025
Consultation - not mandatory	
Approved by	Principal
Next scheduled review date	2028