



CAULFIELD
JUNIOR COLLEGE

ÉCOLE FRANCO-AUSTRALIENNE

2024



**Welcome to CJC !
Bienvenue à CJC !
Prep / Grande section**



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2024

2023 Statistics

- 562 students
- 24 classes from Prep to year 6
- 28 nationalities, 26 languages
- Prep: 2 Victorian Curriculum classes
- 2 French Binational Program classes (50% French, 50% English)
- 6 Specialists Program: Digital Technologies, STEM, Performing Arts, Visual Arts, Physical Education and French LOTE or French History
- Buddy Program
- School Camp from Year 3

Welcome / Bienvenue





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Meet The Team At CJC



Principal
Chris Chant



French Director
Caroline Pommier



**Assistant
Principal**
Broden Borg



**Wellbeing
Coordinator**
Shauna Sanderson



**Intervention
Coordinator**
Katherine Keily



Business Manager
Megan Barclay



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Our 2024 Prep Team



**Ms Georgia
Leonard-Shannon**
Teacher FBP
Prep C & D



**Ms Aurianne
Brandely**
Teacher FBP
Prep C & D



Mr Gerard Maher
Teacher
Learning Specialist
Prep A



Ms Lily Owen
Team Leader
MSL Trained
Prep B



**Ms Rime
Hoummada**
Classroom Assistant



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Specialist Classes



**LOTE and French History -
Monsieur Berraud**



Performing Arts - Mlle Baque



Visual Arts - Ms Wright



Physical Education - Miss Triscari



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Specialist Classes



Digital Technologies - Ms Spencer



STEM- Mr Lewis



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2024

Learning Catch-ups and Extension

CJC will provide students with catch-up and extension support throughout the year.

Students will be selected based on priority and needs, with a particular focus on reading, and driven by current student achievement data.

Parents of eligible students will be sent a letter and consent form by the intervention team outlining the type of support they receive, and an estimated timeline for their participation in the program.



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2024



Compass

- Communication portal (accessible via web or app)
- Personal Log-in Details. One login per family that needs to be used on all your devices (Unless your family circumstances allow for two).
- Compass login details have been issued to families in October. Please ensure you log in and make yourself familiar with the portal.
- Parents of FUTURE students have already been advised of the parent payment arrangements for 2024. All details can be found here.
<https://www.caulfieldjc.vic.edu.au/2024-parent-payment>



Melanie Absous
Administration
Assistant



Catherine Percil
Administration
Assistant



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2024

→ Features include:

- ◆ Monitor attendance / enter explanation for absence or late arrival / early departure (attendance note)
- ◆ Pay and provide consent for events (incursions/excursions/camps) and Education Contribution payments (school fees)
- ◆ Communicate with your child's teachers - classroom teacher/s + specialist teachers
- ◆ Update family contact details (phone number and email)
- ◆ Newsfeeds
- ◆ View school calendar - individualised to your year level
- ◆ Download and view your child's academic reports
- ◆ Book parent-teacher conferences

→ **IMPORTANT TO CHECK NEWSFEED DAILY!**



 **Compass**



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School Uniforms

Summer



Where to buy:

[Link to PSW Website](#)



- Black shoes
- Hair accessories:
black/navy/green hair ties
or ribbons

Winter





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2024

Lunch Box

Morning recess - 11:00 am

Fruit/vegetables and snack food

Eating time: 10:30am

Lunch - 1:15pm

Sandwich/wrap/bagel and snacks

Eating time: 12.30pm

- Please note, no microwave available to students
- Can bring a thermos for hot food
- Please include cutlery as required
- Please include a filled water bottle

Please pack nut free items as we have students with anaphylaxis - please be mindful of this when packing your child's lunch box.

Lunch orders available every day:

<http://beaverstail.com.au/>



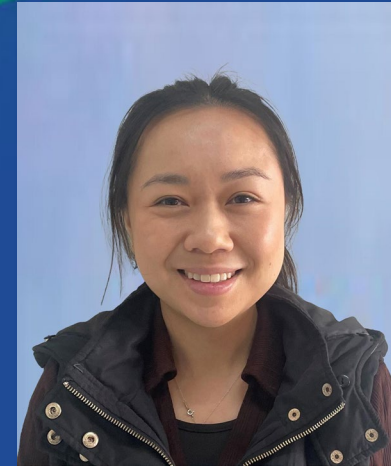
Lunch Order Menu





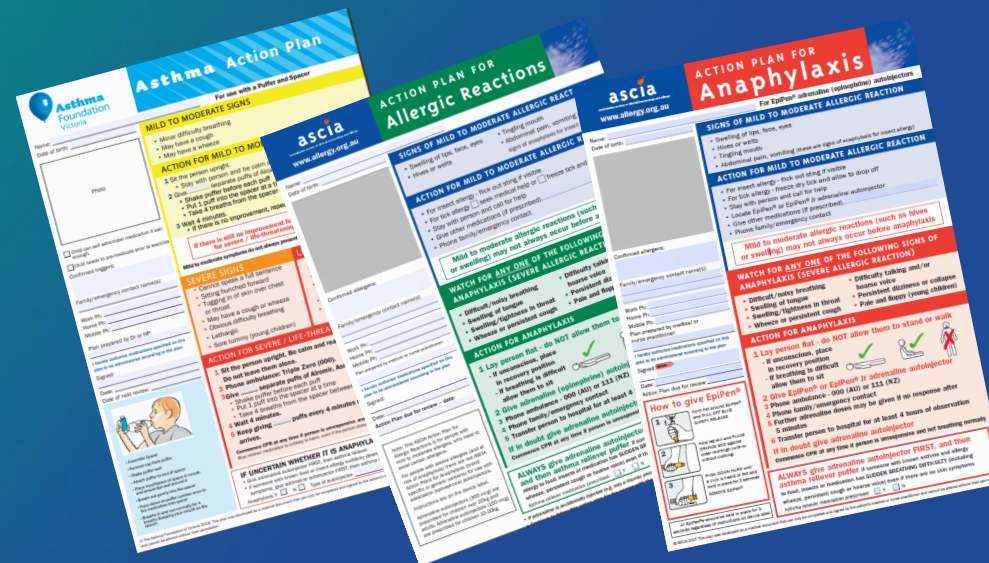
First Aid

- First Aid is located next door to the Main Office
- Medical conditions that require Action Plans, Student Health Management Plan and Medication before the first day of school:



Sarah Tran
First Aid Officer

- Anaphylaxis
- Asthma
- Allergy
- Other (diabetes, seizures etc)





School exclusion - students cannot attend school:

- Fever, vomiting, diarrhoea, sore throat, consistent cough or runny nose until **24 hours** after symptoms have ceased
- Infectious disease, please advise the school
- Head lice (nits) until treatment has commenced, please advise the school

Administering medication at school

- Medication handled by adults only (except asthma pump)
- All medication provided by parents/carers clearly labelled with child name in original packaging
- Medication authority form signed by parent/carer

Students visiting the First Aid Room

- Compass email automatically sent to parents - even minor injuries
- Parents contacted by phone if children need to be picked up or need to be assessed by a doctor
- Ambulance cover is recommended



**I bumped my
head today!**



Sample Prep Timetable

	Monday	Tuesday	Wednesday	Thursday	Friday
8.50am	Classrooms open and active supervision begins				
9.00am	Developmental Play	Developmental Play	Developmental Play	Developmental Play	Developmental Play
9.30am	Little Learner 'digraph ph'	Little Learner 'digraph ph'	Little Learner 'digraph ph'	Little Learner 'digraph ph'	Little Learner 'digraph ph'
10.30am	Eating time	Eating time	Eating time	Eating time	Eating time
11.00am	Recess				
11.30am	Numeracy Lesson 6 Strategies for Adding Addition and Subtraction.	Numeracy Lesson 7 Strategies for Adding Addition and Subtraction.	Numeracy Lesson 8 Strategies for Adding Addition and Subtraction.	Numeracy Lesson 9 Strategies for Adding Addition and Subtraction.	Numeracy Catch up
					Respectful Relationships
12.30pm	Eating time	Eating time	Eating time	Eating time	Eating time
1.00pm	Lunch Eating Time				
1.15pm	Playtime				
2.00pm	Visual Arts	Inquiry Lesson 2	LOTE	Science	Inquiry Lesson 3
2.45pm	Performing Arts	Library	PE	Digi Tech	Assembly
3.30pm	End of school day - make sure students have left classrooms, hallways and bag areas tidy.				



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2024

Student Wellbeing

Supporting the wellbeing of ALL students at CJC

Supporting students to manage their emotions and their behaviour

Implement the Zones of Regulation to build awareness on how brain and body feel

Speaking and reacting to students in a supportive and consistent manner

The use of Restorative language

- Separate the child from the behaviour
- Speak how you would like others to speak to you

Building emotional intelligence

Implementing The Resilience Project

Introducing Peaceful Kids and Peaceful Classrooms program

*Gratitude

*Empathy

*Mindfulness

*Emotional Intelligence



Shauna Sanderson
Student Wellbeing
Coordinator





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Luna is part of an organisation called Dogs Connect that incorporate wellbeing dogs into schools. The program can help students with:

- ▶ anxiety
- ▶ communication
- ▶ awareness
- ▶ leadership
- ▶ behaviour
- ▶ emotional regulation
- ▶ the escalation cycle
- ▶ resilience
- ▶ sensory processing
- ▶ stress management
- ▶ emotional literacy



For more information: www.dogsconnect.net.au



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2024

Buddy Program

We have an extensive Buddy Program. Each Prep student has a buddy in Year 5 or 6. Each fortnight the students take part in an activity with their buddy. The activities are linked to our Inquiry, STEM or Digital Technologies Curriculum.





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2024

Some exciting events in Semester 2

Book Week



101 Days of School





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2024

Extracurricular activities

At Caulfield Junior College we have a fantastic selection of before and after school activities in French, English and Hebrew.



French homework, Spanish, chess, cooking, art, science, pétanque, karate, ukulele, theatre, yoga, music



Intensive Hebrew language course.
Before school, 3 days per week



Soccer, basketball, footy



AUSTRALIAN
GIRLS CHOIR

Signing, performing arts



Tennis lessons

For more information you can visit our website: <https://www.caulfieldjc.org.au/for-parents-guardians>



Before & After School Care

Before School Hours	After School Hours
7:00am-8:45am	3:30pm- 6:00pm



In Prep, students are walked to their classrooms before school and collected from the classroom after school by Team Kids staff.



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2024

Holiday Program

During the term break we offer a school holiday program that is run by Team Kids.

They operate from **7:30am - 6:00pm**.

They organise a range of activities, incursions and excursions that the kids really enjoy.





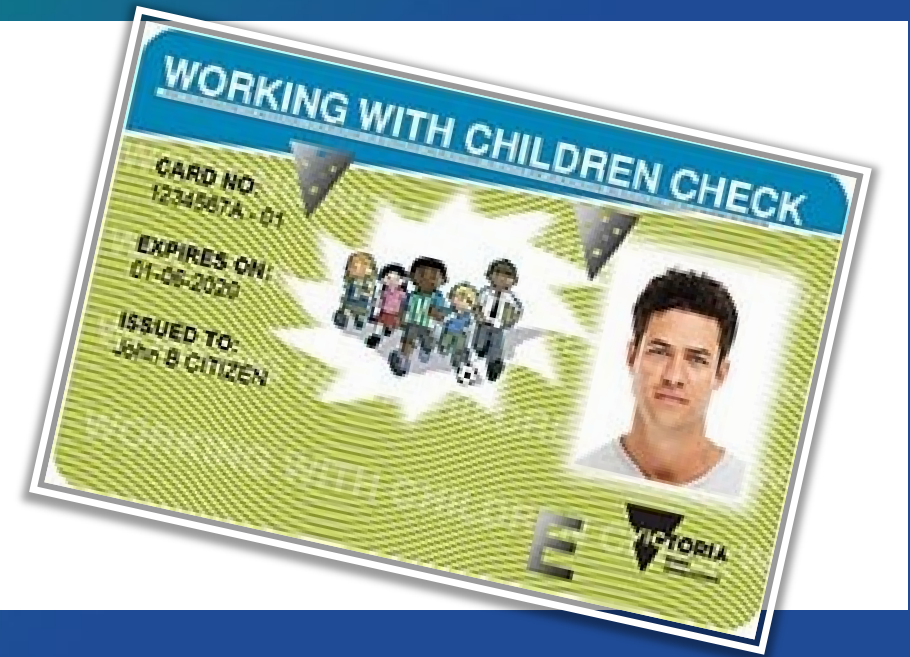
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2024

Parent Participation

You can help with:

- Within the classroom (at teachers arrangements)
- Fundraising
- School Council
- Excursions
- Ensuring that children are prepared for our special days
- Read news feeds to discuss what is happening in the classroom
- Working Bees



To be a helper please apply for a volunteers Working with Children Check.

You can find the application at <http://www.workingwithchildren.vic.gov.au/>



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ÉCOLE FRANCO-AUSTRALIENNE

2024

Don't miss the action - Stay in the loop!

- Follow us on [Instagram](#) and [Facebook](#)
- Read our latest [newsletter](#)
- Visit our school [website](#)



Madame Laforest
Communications



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2024

Back To School Dates 2024

Thursday February 1st - Tuesday February 6th -
Prep Assessments by appointment.

Wednesday 7th February -
Prep 'Meet and Greet' Parent Teacher
Conferences by appointment.

Thursday 8th February -
First Day of School for Prep Students.





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2024

Questions?

Thank you!
Merci!

